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|  | Razelle Ann Dela Cruz  QA Analyst Team Lead | | |  |
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| Contact San Rafael, Bulacan, Philippines  (+63)917 656 8400  [razelleanndelacruz@gmail.com](mailto:razelleanndelacruz@gmail.com)  <https://radelacruz.github.io/portfolio/> | | Objective To contribute to an organization by leveraging my experience as a Senior System Test Engineer for Manual Testing, and applying my expertise in project management as an influential team leader. | | |
| TECHNICAL SKILLS ● HTML, CSS  ● Software Testing Life Cycle  ● Software Development Life Cycle  - Waterfall Model  - V-shaped Model  ● **Automotive System Testing**  - Model Based Design Testing  - Unit Testing of Embedded Software (C/C++)  - Gray Box Testing  - Coverage Testing  ● **Health Care System Testing**  - Functional Testing  - Smoke Testing  - Regression Testing  - Manual Testing and Automated (Tosca) Testing  - Defect Retest  ● **Banking System Testing**  - Defect Retest  - System Integration Testing SOFT SKILLS ● Attention to details  ● Quality Control Circle  ● Project Management, Project Leader TOOLS ● Version Control System: SVN, Git  ● Coverage Master WinAMS  ● Eclipse IDE  ● Microsoft Test Manager (MTM)  ● Tricentris TOSCA  ● Reports: MS Office, SharePoint, MyWizzard  ● HP Application Lifecycle Management (ALM)  ● Avaloq Platform TRAININGS ● Basic Tricentis TOSCA Automation Training  ● Basic C/C++ Training  ● Basic Matlab Design Training  ● Quality Control Circle  ● Project Leader Training  ● Coverage Master WinAMS  ● Basic Japanese Language Training CERTIFICATION ● Tricentis Tosca Automation Specialist Level 1  ● Tricentis Tosca Automation Specialist Level 2  ● Agila Gantimpala Award  ● Tuitt Coding Bootcamp Certification  ● Best in Quality (Person in Charge)  ● Most Improved DR2 (Technical Reviewer)  ● Best Reviewer (Technical Reviewer) EDUCATION **Bachelor of Science in Electronics Engineering (BSECE)**  Bulacan State University (BulSU)  Malolos, Bulacan  S.Y. 2006-2011  **THREE MONTHS INTENSIVE TRAINING**  Tuitt Coding Bootcamp  Metro Manila, PH  November 2018 – February 2019 | | Experience **SEVEN SEVEN GLOBAL SERVICES INC.**  October 2021 – Present  **Job Title: QA Analyst Team Lead (February 2022 – Present)**  Perform testing activities for Banking System and Avaloq Platform to confirm the correctness and functionality of the system.  **Roles and Responsibilities:**  **Team Leader (February 2022 – Present)**   * Create and send daily and weekly project status reports. * Ensure good quality and timely delivery of project deliverables. * Directly communicate and collaborate with developers and business leaders regarding project updates. * Review and submit team member’s payroll * Participate in daily and weekly meetings * Create and send tester SDLC documents and other test completion reports.   **Senior Test Analyst (October 2021 – February 2022)**   * Test data preparation, setting up of user roles and responsibilities * Analyze, create detailed test plans and test cases and perform peer review. * Log and report all issues/defects encountered * Assist team leader in assigning daily tasks and in creating and sending project status reports. * Ensure good quality and timely delivery of project deliverables.   **ACCENTURE INC.**  June 2019 – October 2021  **Job Title: Test Engineering Team Lead (June 2021 – Present)**  Perform testing activities for Medicare Enrollment Application and Medical Claims to confirm the correctness and functionality of the system.  **Roles and Responsibilities:**  **Team Leader (June 2021 – Present)**   * Provide project estimates, team capacity, and status reports. * Ensure good quality and timely delivery of project deliverables. * Directly communicate and collaborate with offshore leaders, onshore leaders, and business leaders. * Create and send members daily tasks and facilitate daily huddles. * Review and submit team member’s payroll * Participate in weekly leaders’ meetings, deliberations for performance appraisal, monthly and quarterly Gantimpala Award. * Review and send the whole Test Support team’s weekly status report, team capacity, and planned time offset. (7 sub-team).   **Senior Test Analyst/Sub-group Leader (June 2019 – May 2021)**   * Analyze, create detailed test plans and test cases and perform peer review. Perform regression testing when functionality testing is complete. * Assist team leader in providing project estimates, team capacity, and status reports.   **DENSO TEN SOLUTIONS PHILIPPINES CORPORATION**  January 2012 – August 2018  **Job Title: Software QA Engineer (January 2012 – August 2018)**  Perform software testing activities for automotive electronics - Electronic Control Unit (ECU) source code.  **Roles and Responsibilities:**  **Project Leader (March 2017 – March 2018)**   * In charge of the overall progress monitoring including the productivity and quality of the projects. * Responsible for checking the testing procedures and working closely with the Audit team to ensure that testing standards are met.   **Sub-group Leader (March 2016 – August 2018)**   * Maximize the capabilities, skills, and capacity of the team members while guiding and teaching them.   **Senior Technical Reviewer (August 2014 – August 2018)**   * Ensure project quality by reviewing the tester's output and ensuring that all items are correctly inspected.   **Software Tester (January 2012 – May 2017)**   * Analyze, create test plan, test cases and executes the Unit Testing. | | |